



A secured website to manage documents effectively and safely

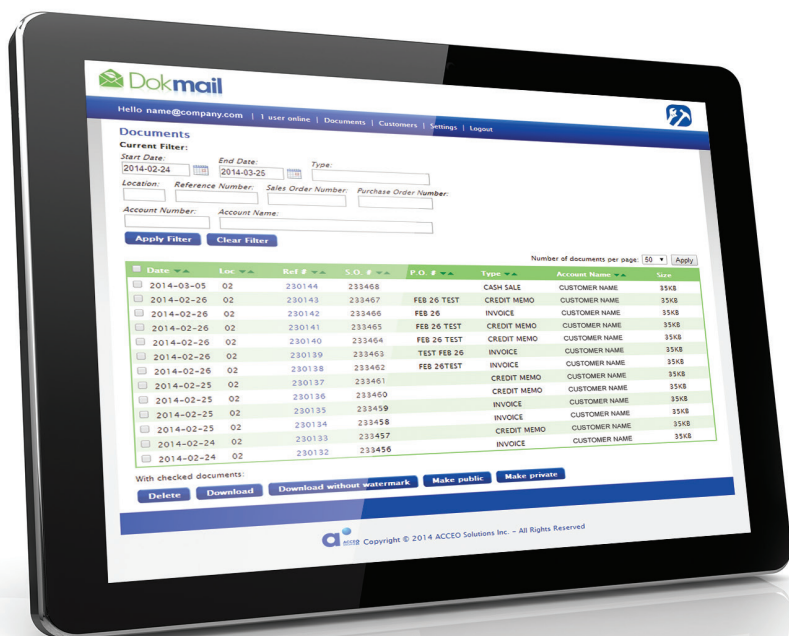
Save time and reduce mailing costs

Optimize billing management, for you and your customers

Enable your customers to quickly access their documents

Improve archiving and security parameters of your documents

Eliminate preprinted forms



ProfitMaster
Canada

Together to optimize your performance

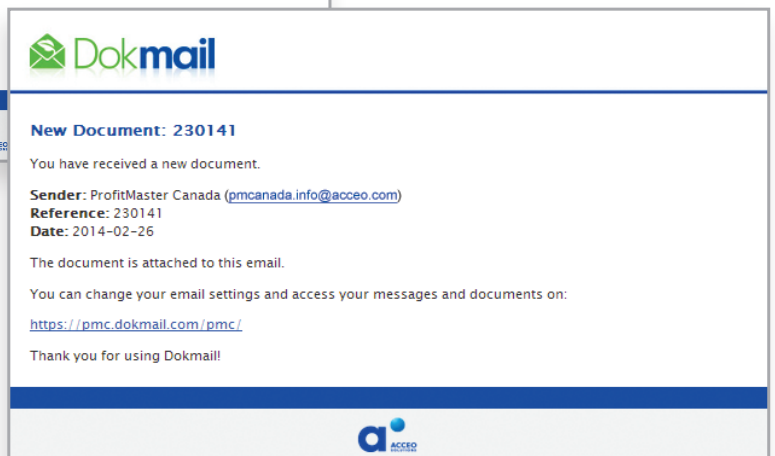


Dokmail: to reduce forms usage and postage fees

Dokmail is a secured website that lets you manage effectively and safely invoices and account statements for your customers. Every document sent by your company through Dokmail is automatically archived and can be viewed at any time by your customers and your staff.

// *By sending invoices and statements via email, Dokmail can streamline customers' accounts payable process and improve our cash flow. Dokmail is a service that we can provide to our customers and sets us aside from our competition.* //

— Warren Gray, Financial Controller, Northern Specialties Ltd



Send invoices to clients by email and reduce mailing costs

Benefits for you, the merchant:

- Produce and send invoices and account statements directly from your management solution by email
- Reduce printing costs, handling time and postage fees
- Enable your staff to access customers' invoices and account statements via Internet
- Search, view, reprint or resend by email archived invoices and statements in PDF format from anywhere via an Internet connection
- Find clients' invoices using advanced search features (reference number, purchase order number, customer number, invoice number, etc.)

Benefits for your customers:

- Receive invoices and account statements by email
- Access invoices and account statements via Internet and modify mailing preferences (by email and/or view on Dokmail, no email at all)
- Store electronically invoices and account statements in PDF format
- Search, view and print invoices and account statements via an Internet connection

Having 300 customers who receive their invoices and statements by email, we really appreciate the advanced search features (filters) of Dokmail. It's so simple to use and easy to find documents.

— Micheline Lavoie, Office Manager/Controller,
Sturgeon Falls Home Hardware Building Centre



Together to optimize your performance



Bundle Dokmail, e4Ms and eSign together and get a complete document storage solution

e4Ms: customize invoices and statements

- Customize your forms to include your logo, name and address, special terms and conditions on your documents
- Print your documents on plain paper and produce as PDF directly from your ProfitMaster system and access them via Dokmail
- Create copies of invoices as a PDF automatically when hard copies are printed through SUA (Add a Sales Order)
- Create copies of statements as a PDF automatically when generated through RRS (Customer Statements)
- Store invoices and statements electronically, for quick and easy access by staff

In order to use Dokmail, e4Ms is required.

eSign: add a customer's signature to your documents

- Capture the customer's signature at time of sale through the signature capture device
- Create copies of invoices with a signature as a PDF automatically when hard copies are printed through SUA (Add a Sales Order)
- Store digital copies of signed charge invoices for easy access by staff for reconciliation and reprinting

Contact us to find out more about
Dokmail, e4Ms and eSign!



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